1. **Program**: MCA

   This Handout gives information about the Admission Procedure and Admission Test for 3 year MCA for the academic year 2015-16.

2. **Eligibility Criteria**:

   Bachelor degree with minimum 50% marks(as mentioned by University in Final Marksheet) in Arts, Science, Commerce, Management or any other discipline.

   **Note:**
   - Candidates appearing for final year can also apply
   - Candidates who have cleared their graduation by doing a part-time course or through distance learning, correspondence courses, externally, open school from recognized University are eligible to apply & register as per UGC guidelines.

3. **Duration**: 3 Years

4. **Intake**: 60

5. **Online Registration & Payment of Registration fee**:

   **5.1 Online registration:**
   - Visit [www.nmims.edu](http://www.nmims.edu) for online registration
   - Before filling the online form, please read all the instruction carefully mentioned in instruction sheet, important dates & also terms & condition given in online application form

   **5.2 Payment of registration fee:**
   - Online registration fee Rs. 1,100/- by demand draft drawn in favour of SVKM’s NMIMS payable at Mumbai
   - Registration fee is non refundable

   Forward Demand Draft along with the below mentioned documents to:

   To:
List of Documents
  ➢ Copy of duly filled up Online application form
  ➢ Degree Marksheet & Certificate (attested photo copy for passed candidate)

- Candidate’s application form will not be considered if they fail to submit the above mentioned document till 4th June 2015. NMIMS will not be responsible for non-delivery or non-receipt of Demand Draft sent through postal authorities or courier.

6. **Selection Process**: Written Test & Personal Interview

A) Written Test (50 marks)

- **Structure of the Test**
  
<table>
<thead>
<tr>
<th>Subject</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Aptitude</td>
<td>10</td>
</tr>
<tr>
<td>General Aptitude</td>
<td>20</td>
</tr>
<tr>
<td>a. Logical reasoning</td>
<td></td>
</tr>
<tr>
<td>b. Mathematical reasoning</td>
<td></td>
</tr>
<tr>
<td>c. General awareness</td>
<td></td>
</tr>
<tr>
<td>Technical Aptitude (Computer Awareness)</td>
<td>20</td>
</tr>
</tbody>
</table>

- **Instruction for Test**
  
  ➢ Duration : 120 minutes
  ➢ All Questions are Compulsory & in multiple choice format
  ➢ There is no negative marking
  ➢ Use of Simple Calculator is allowed

B) Personal Interview (50 marks)

- Only shortlisted candidates based on test will be called for Personal Interview
- Final merit list will be based on Written Test & Personal Interview

7. **Program Fee**

Fees for Batch 2014-15 was Rs. 1,15,000/- p.a (for information only).

Fees for current year will be intimated at the time of admission.

8. **Refund Rules**

The Schedule of refund of fees will be as follows:
### 9. Important Instructions

- Please see the important dates and preserve it as a guide. All announcements from the University will be through its website [www.nmims.edu](http://www.nmims.edu) and there will be no separate mail sent.

- It is the sole responsibility of the candidate to check whether he/she is eligible for the program as per the eligibility criteria stated above.

- Admission for appearing Candidates will be provisional till submission of Final Marksheet and will be confirmed on submission & if found eligible as per eligibility criteria.

- Canvassing in any form will disqualify the candidate

- NMIMS reserves the right to alter the terms of eligibility without intimation to the applicants.

- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her is incorrect, than application for the admission to the Program, even if selected and fees paid, will stand cancelled and fees will be forfeited.

- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible. No separate intimation will be given in this regard
  
  - All matters of dispute will be subject to the legal jurisdiction of Mumbai only.